



**PROCEDURES OF MEMBERS WHO VOTE BY PROXY,
ELECTRONIC PROXY, ABSENTEE BALLOT OR ELECTRONIC
BALLOT**

SANDHILL SHORES PROPERTY OWNERS ASSOCIATION, INC.

Basic Information

- Name:** Sandhill Shores Property Owners Association, Inc. (the "Association"), established by the certificate of formation filed with the secretary of state of Texas on December 10, 2004, under file number 800424942.
- Principal Office:** Physical: 20911 West Sandhill Drive, Galveston, TX 77554. Mail: P.O. Box 5336, Galveston, Texas 77554. The Association may have other offices.
- Declaration:** The Declaration of Restrictions, Covenants and Conditions of Sandhill Shores, a Subdivision in Galveston County, Texas, recorded in the real property records of Galveston County, Texas under Film Code No. 013-91-0966.
- Definitions:** Capitalized terms used but not defined herein have the meaning set forth in the Declaration.
- Voting Members:** All Members are entitled to vote in person or by proxy.

A. Voting by Proxy, Electronic Proxy, Absentee Ballot or Electronic Ballot

1. The voting rights of an owner may be cast or given: (a) in person or by proxy at a meeting of the Association; (b) by absentee ballot; or (c) by electronic ballot.
2. A proxy must be given in writing and may be given electronically either by e-mail or by facsimile.
 - i. A proxy may not be counted if the owner attends any meeting to vote in person.
 - ii. A proxy is revocable and expires eleven (11) months after the date of execution.
3. An absentee or electronic ballot may be counted as an owner present and voting for the purpose of establishing a quorum only for items appearing on the ballot.

- i. An absentee or electronic ballot not be counted if the owner attends any meeting to vote in person;
 - ii. May not be counted on the final vote of a proposal if the motion was amended at the meeting to be different from the exact language on the absentee or electronic ballot;
 - iii. A solicitation for votes by absentee ballot must include:
 - a. An absentee ballot that contains each proposed action and provides an opportunity to vote for or against each proposed action;
 - b. Instructions for delivery of the completed absentee ballot including the delivery location; and
 - c. The following language should be included: "By casting your vote via absentee ballot you forgo the opportunity to consider and vote on any action from the floor on these proposals, if a meeting is held."
4. An electronic ballot is any ballot given by (a) e-mail, (b) facsimile; or (c) posting on an internet website; for which the identity of the property owner submitting the ballot can be confirmed; and for which the property owner may receive a receipt of the electronic transmission and receipt of the owner's ballot. If an electronic ballot is posted on an internet website, a notice of the posting shall be sent to each owner that contains instructions on obtaining access to the posting on the website.

I hereby certify that I am the duly elected, qualified and acting Secretary of the Association and that the foregoing Procedures of Members Who Vote by Proxy, Electronic Proxy, Absentee Ballot or Electronic Ballot of the Association was approved by the Board of Directors as set forth above and now appears in the books and records of the Association, to be effective upon recording in the Official Records of Real Property of Galveston County, Texas.

TO CERTIFY which witness my hand this 2 day of FEB, 2012.

Sandhill Shores Property Owners Association,

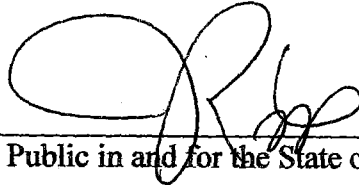
By: 

Richard Devine, Secretary

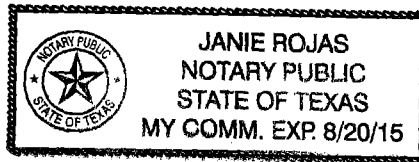
THE STATE OF TEXAS

COUNTY OF GALVESTON

BEFORE ME, the undersigned notary public, on this 2 day of Feb, 2012 personally appeared Richard Devine, Secretary of the Sandhill Shores Property Owners Association, Inc., known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purpose and in the capacity therein expressed.

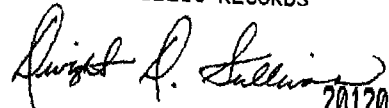


Notary Public in and for the State of Texas



FILED AND RECORDED

OFFICIAL PUBLIC RECORDS



2012006442

February 08, 2012 03:49:46 PM

FEE: \$24.00

Dwight D. Sullivan, County Clerk
Galveston County, TEXAS

AFTER RECORDING PLEASE RETURN TO:
Chris Cahill
PO Box 1943
Galveston, TX 77553-1943